



Welfare Grant Terms and Conditions

1. Applicants must have registered charity status. Grants will not be given to enable charities to attain registered status.
2. Grant applications must demonstrate a direct benefit to the species supported by Petplan Ltd (**i.e. dogs, cats, horses and rabbits**). Grants to human charities may be considered when it can be clearly demonstrated that the grant will enhance/give support to the animals' best interest. Education is seen as an important role for the welfare arm of the Charitable Trust and requests for funding for education in animal welfare will be considered.

3. Applicants must include :

- **Most recent audited annual accounts (pages specified)**
- **labelled photographs of buildings (inside and out) where the animals are housed**
- **name and contact number of veterinary surgeon as a reference.**

Failure to include the above WILL result in the application being rejected.

4. All applicants for grants must complete the grant application form in full and must supply any other information requested by the Committee. In some cases a personal visit may be made.
5. Applicants should ensure that they are aware of and comply with all guidance issued by the Fundraising Regulator.
6. Successful applicants must send a report on progress of any funded work by the end of January in the year following the award, along with details of any resulting publicity.
7. Grants for new animal housing and repairs:
 - The land on which the buildings stand must be owned by the receiving charity, not by one of the officers or committee members.
 - There must be adequate staffing of such animal housing to allow liberal access to those who are considering giving an animal a home.

- Those requesting funding for a building programme will be expected to produce planning permission acceptance and to submit copies of the appropriate drawings.
 - If a grant is requested for building repair, the charity should be able to show funds available for normally 12 months running costs. Sufficient salaried staff should be employed to run the kennels properly and to comply with the requirements of the law as outlined in the Animal Welfare Act, Boarding Establishment Act 1983, Riding Establishment Act and any future appropriate legislation.
8. Applicants for grants must be able to demonstrate a reasonable record for rehoming. Grants will not be made to those rescues that want to keep rescued animals permanently as their own, nor to those who take in more animals that they can reasonably cope with. Personal visits may be made to rescue/rehoming centres to check on the conditions of rescued animals.
9. Neutering and proper veterinary care are seen as priorities.
10. From time to time ad hoc discretionary grants may be awarded by the Chair, subject to agreement from members of the Trustee Board.
11. Whilst the UK will be seen as a priority area, the committee will from time to time consider applications from similar organisations working abroad.