Petplan Charitable Trust

Annual Report and Accounts

31 December 2018

Charity Registration Number 1032907

Contents

Reports

Reference and administrative information 1

Trustees' report 2

Independent auditor's report 9

Accounts

Statement of financial activities 12

Balance sheet 13

Statement of cash flows 14

Principal accounting policies 15

Notes to the accounts 19

Reference and administrative information

Trustees	David Simpson Hon. Assoc. RCVS (Chair) Clarissa Baldwin CBE Patsy Bloom Hon. Assoc. RCVS John Bower MBE BVSc MRCVS Edward Chandler BVetMed FRCVS Jamie Crittall BVSc MRCVS Gary Davess Peter Laurie MA (Oxon) The Lord Trees Kathryn Willis MPhil FIA ARCS
Trust administrator	Catherine Bourg BA MSc
Registered office	Great West House (GW2) Great West Road Brentford Middlesex TW8 9EG
Charity registration number	1032907
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Bankers	Yorkshire Bank 7 Gold Street Northampton NN1 1EN
Investment managers	Cazenove Capital 12 Moorgate London EC2R 6DA
Solicitors	Bates Wells & Braithwaite LLP 10 Queen Street Place London EC4R 1BE

The Trustees present their report together with the accounts of the Petplan Charitable Trust for the year ended 31 December 2018.

The accounts have been prepared in accordance with the accounting policies set out on pages 15 to 18 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Structure, governance and management

The Petplan Charitable Trust is a registered charity (Charity Registration No. 1032907) and is governed by a Trust Deed dated 21 January 1994.

The Trust is governed by a Board of Trustees which meets twice a year. The Trust Deed states that, at any time, there should be no less than three Trustees. The Board considers recommendations made by the Welfare Committee, which meets once a year to consider welfare/educational grant applications, and the Scientific Committee, which meets once a year to consider scientific grant applications. Members of the Board of Trustees sit on both the Welfare and Scientific Committees.

The Trustees and Committee members are chosen for their knowledge and expertise in the specialist veterinary/animal health field. Trustees serve for a term of up to two years, on a rotation basis, after which they may be re-elected for further terms. All Trustees are aware of their duties and responsibilities as charity trustees and sign a contract between themselves and the charity when they agree to serve.

The Committee members who served during the period were as follows:

Welfare Committee

Clarissa Baldwin CBE (Welfare Secretary)

Claire Bessant (Chief Executive, International Cat Care)

Edward Chandler BVetMed FRCVS

Vicky Halls RVN Dip Couns (appointed October 2018)

Roly Owers (Chief Executive, World Horse Welfare)

Scientific Committee

Edward Chandler BVetMed FRCVS (Scientific Secretary)

Professor Mike Day BSc BVMS Hons, PhD DSc DiplECVP FASM FRCPath FRCVS – University of Bristol

Professor Kin-Chow Chang BVSc MSc PhD FRCVS – University of Nottingham

Professor Jonathan Elliott MA VetMB PhD MRCVS – Royal Veterinary College (Chair)

Michael Herrtage MA BVSc DVR DVD DSAM, DipECVIM, DipECVDI, MRCVS – University of Cambridge

Cathy McGowan BVsc PhD DEIM DipECEIM MRCVS – University of Liverpool

Professor Emeritus David B. Morton CBE, BVSc, PhD, MRCVS, FSB, Cert Biol, DECLAM (ret) (appointed October 2018)

Structure, governance and management (continued)

Scientific Committee (continued)

Dr Tim Parkin BSc, BVSc, PhD, DipECVPH, MRCVS – University of Glasgow

Clare Rusbridge BVMS (hons), PhD, DECVN, FRCVS, Professor in Veterinary Neurology (University of Surrey)

Dr Keith Thoday BVetMed PhD DVD DipECVD MRCVS – Chair of Veterinary Dermatology, University of Edinburgh

Dr Andrew Waller – Head of Bacteriology, Animal Health Trust

Professor Sarah Wolfensohn OBE BSc MA VetMB CertLAS FSB DipECAWBM-WSEL MRCVS – University of Surrey (resigned July 2018)

The following Trustees were in office during the year to 31 December 2018 and up to the date on which this report was approved:

Board of Trustees
David Simpson (Chair)
Clarissa Baldwin
Patsy Bloom
John Bower
Edward Chandler
Jamie Crittall
Gary Davess
Peter Laurie
The Lord Trees
Kathryn Willis

The connections of the Trustees to Petplan Limited and its group companies are as stated below:

Gary Davess	Director of Markets – Commercial and Personal.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the income and application of resources of the charity for that period. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- make judgements and estimates that are reasonable and prudent;

Structure, governance and management (continued)

Statement of Trustees' responsibilities *(continued)*

- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the charity's trust deed. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Key management personnel

The Trustees consider that they, along with the trust administrator, comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

None of the Trustees receive any remuneration in connection with their duties as Trustees. One trustee received £22,500 in respect to advisory services and expenses of £1,461 were reimbursed to four trustees. See note 13 to the attached accounts for further details.

The salary of the trust administrator is reviewed and agreed annually by the Trustees.

Risk management

The Trustees have assessed all the major risks to which the Trust is exposed, in particular those relating to the specific operational areas of the Trust, its investments and its finances. The Trustees believe that by monitoring reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the Trust, they have established effective systems to mitigate those risks.

The Trustees have identified two key risks faced by the charity:

- The charity makes grants to other charitable and academic organisations. The Trustees and Committees responsible for overseeing the grant making activity always ensure that they are fully briefed about and are familiar with the work of a potential recipient of funds, that funds are transferred via bank transfer, that proof of receipt is obtained and that, wherever possible, a full written report of how the monies have been utilised and applied is obtained from the recipient.

Structure, governance and management (continued)

Risk management *(continued)*

- The charity's principal asset comprises listed investments, the value of which is dependent on movements in UK and world stock markets. The investments are managed by reputable investment managers who adhere to a policy agreed by the Trustees. The Trustees meet twice a year with the investment managers and the manager's performance and that of the portfolio are monitored. The investment strategy is assessed regularly to ensure it remains appropriate to the charity's needs - both now and in the future.

The Trustees review and update the internal risk register annually.

Objectives, activities and performance

In setting the Trust's objectives and planning its activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The Trust has the following aims and objectives:

- To provide grants for the welfare of dogs, cats, horses and rabbits by funding clinical veterinary investigation, education and welfare projects. The Trust does not and will not consider applications which involve experimental or invasive surgery.
- To promote and improve the welfare of animals and relieve their suffering.
- To give Petplan policy holders the opportunity to act as a major collective force for the wellbeing of animals through modest individual donations which, when added together, will allow substantial grants to be made.
- To harness the compassion and concern of the Petplan policy holders for the good of all animals.

The principal activity of the Trust is to make grants from donations received to fund clinical veterinary investigation, education and welfare projects. Two rounds of grants are awarded each year, welfare, scientific and special. Capital grants for major projects may also be awarded to Veterinary Schools when funds allow, although there has been a moratorium in place on these since 2007.

Welfare and educational grant applications are scrutinised by the Welfare Committee before a shortlist is put forward for consideration by the Trustees. All applicants must be registered charities, and must provide comprehensive information including photographs and their most recent accounts.

Several charities are visited each year, and all successful applicants are required to provide a written report within twelve months detailing how the funds have been utilised.

Scientific grant applications are invited annually via an announcement in the Veterinary Record magazine and are split into two as follows:

Objectives, activities and performance (continued)

- Pump priming grants, up to a maximum of £10,000, which are meant to fund initial research over a period of no more than one year. Pump priming grant applications are scrutinised by the Scientific Advisory Committee (SAC) before a shortlist is put forward for consideration by the Trustees.

- Full grants (which can be any amount at the discretion of the Trustees), which fund in-depth research over one, two or three years. In order to qualify for a full grant, applicants must first complete an initial application which is scrutinised by the SAC. If appropriate, the applicant is then required to complete a second, full application. These full applications are once again checked by the SAC and are also subject to external peer review. A final shortlist is drawn up and shortlisted applicants are invited for interview with the SAC. From those interviewed, the SAC will make recommendations to the Trustees.

- All successful applicants are required to provide project reports to update the Trust on progress. The project reports are reviewed by the SAC and any which fail to meet the required standard are followed up before additional funds are awarded.

Special grants – from time to time the Trust itself identifies charities or projects it wishes to support and is itself approached outside of the normal Welfare and Scientific grant cycle with proposals. At the discretion of the Chair these may be passed through to a Special Grants Committee made up of the 3 Trustees, who include the Scientific Secretary and the Chair of Welfare Committee, and who in turn make their recommendations to Trustees.

Grants approved during the year less those returned or cancelled were:

	2018 £	2017 £
Scientific grants	**376,720**	735,995
Special grants	**264,283**	34,000
Welfare and educational grants	**209,204**	249,000
	850,207	1,018,995

At the inception of the Trust in 1994, Petplan policy holders were invited to make an annual voluntary £1 donation to the Trust. The suggested amount was increased to £1.50 in April 2007 and increased to £2 for new policy holders in May 2015. The Trustees would like to express their thanks to Petplan Limited for actively supporting the work of the Trust.

The Trust has its own website. This has recently been updated and work on it continues – www.petplancharitabletrust.org.uk. It will be completed by December 2019 at which time full information on the Trust, how it is administered, copies of accounts together with information and articles about some of the organisations helped by the Trust will be included. The Trust also produces its own newsletter, which is available through the website.

Within the scientific community the Trust appears to grow in stature year on year. Good friends are being made with specialist referees from Australia, USA and Europe and occasionally China and Japan. The Trust is clearly perceived as a valuable asset to research into the welfare of companion animals.

Investment policy

The Trust's funds are managed on a non-discretionary basis by Cazenove Capital (part of the Schroder Group and a trading name of Schroder & Co Limited) with an emphasis on capital growth rather than income.

Representatives from the Board of Trustees communicate with the investment managers on a regular basis to ensure that funds are being managed in the most appropriate way and the investments are fully reviewed and discussed at all meetings of the Board of Trustees

Reserves policy

Overall the Trust's strategy remains that of establishing a firm capital base so that it can make an enduring contribution through its grants. Total reserves as at 31 December 2018 were £377,134, of which £376,818 were unrestricted free reserves. The Trustees consider this level of free reserves to be adequate but not excessive at the present time.

Financial review

Donations and legacies amounted to £915,068 (2017 - £858,405), of which £9,529 is restricted (2017 - £9,900). Investment activity resulted in investment income of £35,343 (2017 - £36,725), interest receivable of £378 (2017 - £8), of which £48 is restricted (2017 - £3) and unrealised losses on investments of £108,010 (2017 – £85,966 gain).

New grants pledged from unrestricted funds, less cancelled grants from previous years, totalled £850,207 (2017 - £1,018,995). One restricted grant of £7,500 was awarded in the year (2017 – one grant of £7,500). In addition, other charitable expenditure of £133,918 (2017 - £131,113) was incurred, of which £2,029 was restricted (2017 - £2,298).

The Trust continues to hold funds for the future, and at 31 December 2018 had £1,378,840 (2017 - £1,456,414) invested in a portfolio under discretionary fund management. Total net assets of the Trust at 31 December 2018 were £377,134 (2017 - £532,003), of which £316 were restricted (2017 - £268).

Fundraising and future activity

The majority of the Trust's donated income (98%) consists of the donations made by Petplan Limited's policy holders, who are invited by the company to donate £2 per annum to the Trust, and Petplan Limited itself. Collection of policy holder donations is undertaken by Petplan Limited.

Additional donations are from time to time received as a result of newsletter mailings and from policyholders who donate any outstanding monies still held by Petplan Limited to the Trust when they cancel their policy for any reason (e.g. death of pet).

The Trust has also benefitted in the past from a legacy and in 2019 was advised of a further legacy of £25,000 which was subsequently received in 2019.

The Trust historically has not actively fundraised but has made a decision to increase its fundraising activities. It does not propose to employ a professional fundraiser or commercial participator but is engaging professional help to raise its public image and social media presence.

Fundraising and future activity (continued)
The Trust has a basic entry in Charity Choice which is renewed annually. The Trust subscribes to both JustGiving and the GivingMachine.

In 2019 the Trust re-registered for Gift Aid and is now applying Gift Aid, where appropriate, to donations it receives.

During 2019 the Trust was approached by Channel 4 to act as the recipient of restricted funds raised from the public as part of the Animal Rescue Live programmes aired between 12 and 16 August 2019. The funds raised are to be distributed in the form of grants to animal rescue and welfare organisations, as decided by a specific committee formed by the Trust for that purpose. The distributions will be announced in January 2020.

The fundamental activity of the Trust will remain largely unchanged in the coming year. Welfare and Scientific grants will be awarded and, in line with a long standing policy, the Trust will seek to maximise the grants given to equal the net income it receives.

No complaints were received by the Trust in respect to its fundraising during the year.

Approved on behalf of the Trustees

Trustee

Date of approval:

Independent auditor's report to the trustees of Petplan Charitable Trust

Opinion

We have audited the accounts of Petplan Charitable Trust (the 'charity') for the year ended 31 December 2018, which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and the notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charity's affairs as at 31 December 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- sufficient and proper accounting records have not been kept; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP

23 October 2019

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Buzzacott LLP is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006.

Statement of financial activities Year to 31 December 2018

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2018 £	Unrestricted funds £	Restricted funds £	Total funds 2017 £
Income from:							
Donations	1	**905,539**	**9,529**	**915,068**	848,505	9,900	858,405
Investments and bank deposits							
. Listed investments	2	**35,343**	**—**	**35,343**	36,725	—	36,725
. Interest		**330**	**48**	**378**	5	3	8
Total income		**941,212**	**9,577**	**950,789**	885,235	9,903	895,138
Expenditure on:							
Raising funds							
. Investment manager fees		**6,023**	**—**	**6,023**	5,697	—	5,697
Charitable activities							
. The promotion and improvement of the welfare of animals and the relief of their suffering	3	**982,096**	**9,529**	**991,625**	1,147,810	9,798	1,157,608
Total expenditure		**988,119**	**9,529**	**997,648**	1,153,507	9,798	1,163,305
Net (expenditure) income before investment (losses) gains		**(46,907)**	**48**	**(46,859)**	(268,272)	105	(268,167)
Net (losses) gains on investments		**(108,010)**	**—**	**(108,010)**	85,966	—	85,966
Net (expenditure) income and net movement in funds		**(154,917)**	**48**	**(154,869)**	(182,306)	105	(182,201)
Balances brought forward at 1 January 2018		**531,735**	**268**	**532,003**	714,041	163	714,204
Balances carried forward at 31 December 2018		**376,818**	**316**	**377,134**	531,735	268	532,003

All of the Trust's activities derived from continuing operations in the above two financial periods.

Balance sheet 31 December 2018

	Notes	2018 £	2018 £	2017 £	2017 £
Fixed assets					
Tangible fixed assets	6		—		1,200
Investments	7		1,378,840		1,456,414
			1,378,840		1,457,614
Current assets					
Debtors	8	42,660		46,555	
Cash at bank and in hand		54,298		123,082	
		96,958		169,637	
Liabilities:					
Creditors: amounts falling due within one year	9	(790,028)		(627,291)	
Net current liabilities			(693,070)		(457,654)
Total assets less current liabilities			685,770		999,960
Creditors: amounts falling due after one year					
. Grants payable			(308,636)		(467,957)
Total net assets			377,134		532,003
Represented by:					
Unrestricted funds					
. General funds			376,818		530,535
. Tangible fixed assets fund	10		—		1,200
			376,818		531,735
Restricted funds	11		316		268
			377,134		532,003

Approved on behalf of the Trustees

Trustee Trustee

Date of approval:

Statement of cash flows Year to 31 December 2018

	Notes	2018 £	2017 £
Cash flows from operating activities:			
Net cash (used in) provided by operating activities	A	**(74,069)**	37,581
Cash flows from investing activities:			
Investment income received		**35,343**	36,725
Interest received		**378**	5
Purchase of investments		**(72,457)**	—
Net cash (used in) provided by investing activities		**(36,736)**	36,730
Change in cash and cash equivalents in the year		**(110,805)**	74,311
Cash and cash equivalents at 1 January 2018	B	**378,930**	304,619
Cash and cash equivalents at 31 December 2018	B	**268,125**	378,930

Notes to the statement of cash flows for the year to 31 December 2018

A Reconciliation of net income to net cash (used in) provided by operating activities

	2018 £	2017 £
Net expenditure (as per the statement of financial activities)	**(154,869)**	(182,201)
Adjustments for:		
Depreciation charge	**1,200**	1,200
Losses (gains) on investments	**108,010**	(85,966)
Investment income receivable	**(35,343)**	(36,725)
Interest receivable	**(378)**	(5)
Decrease (increase) in debtors	**3,895**	(16,139)
Increase in creditors	**3,416**	357,417
Net cash (used in) provided by operating activities	**(74,069)**	37,581

B Analysis of cash and cash equivalents

	2018 £	2017 £
Cash at bank and in hand	**54,298**	123,082
Cash held by investment managers	**213,827**	255,848
Total cash and cash equivalents	**268,125**	378,930

Principal accounting policies Year to 31 December 2018

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the accounts are laid out below.

Basis of preparation
These accounts have been prepared for the year to 31 December 2018 with comparative information provided for the year to 31 December 2017.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement
Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- estimating the liability for multi-year grant commitments; and
- estimating the useful economic life of tangible fixed assets for the purpose of determining the annual depreciation charge.

Assessment of going concern
The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2019, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' report).

Principal accounting policies Year to 31 December 2018

Income

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations and investment income.

Donations receivable from Petplan policy holders, Petplan Limited (see note 13) and private donations are credited to the statement of financial activities when the charity has confirmation of both the amount and the settlement date. Donations arising out of fundraising events are credited to the statement of financial activities in the year in which the event takes place. All other income is credited to the statement of financial activities on a receivable basis.

Donated services and facilities are recognised on the basis of the value of the gift to the charity, which is the amount the charity would have been willing to pay to obtain facilities or services of equivalent economic benefit on the open market.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Expenditure is debited to the statement of financial activities on an accruals basis and comprises expenditure on raising funds and expenditure on charitable activities. Expenditure on raising funds comprises investment manager fees and expenditure on charitable activities consists of grants payable and the costs of administering the grants programme.

Grants comprise amounts pledged in the year to fund clinical veterinary investigation, education, welfare and capital projects for dogs, cats, horses and rabbits. This category also includes grants paid out in the year as a result of Petplan Charitable Trust administering the PCCT / Journal of Comparative Pathology Educational Trust joint grant.

Where grants are payable by instalment, but those instalments form part of a binding commitment by the Trustees, the total grant is charged to the statement of financial activities in the year in which the commitment is made. Future instalments are shown on the balance sheet as creditors analysed between amounts due within one year and amounts due after more than one year.

Administration costs comprise reimbursed expenses of the Scientific and Welfare Committees, and fees of a part-time Scientific Secretary who reviews and considers grant applications and advises the Trustees on the feasibility of projects. They also comprise central management costs, including the remuneration costs of an administrator; governance costs which include costs which are attributable to legal procedures necessary for compliance with constitutional and statutory requirements; costs associated with the management of the Trust's assets; and organisation management.

Principal accounting policies Year to 31 December 2018

Tangible fixed assets

All assets costing more than £500 are capitalised. Any assets costing less than £500 are charged directly to expenditure. Tangible fixed assets are included in the accounts at cost and are depreciated based on a straight-line basis as follows:

Office equipment	- over 3 years

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Value added tax

Irrecoverable value added tax is aggregated with the expenditure to which it relates.

Principal accounting policies Year to 31 December 2018

Fund accounting

The general funds comprise those monies available for use at the discretion of the Trustees in furtherance of the general charitable objectives of the Trust.

The tangible fixed assets fund comprises the net book value of charity's tangible fixed assets, the existence of which is fundamental to the charity being able to perform its charitable work and thereby achieve its charitable objectives. The value represented by such assets should not be regarded, therefore, as realisable.

Restricted funds comprised monies jointly given by the Journal of Comparative Pathology Educational Trust and Petplan Charitable Trust, which Petplan Charitable Trust administered. The use of these funds was restricted, to be used for specified purposes.

Restricted funds also comprise funds in respect to the Animals in War Memorial Fund which are administered by Petplan Charitable Trust. The use of these funds is restricted to activities relating to the remembrance of animals in war.

Notes to the accounts Year to 31 December 2018

1 Donations received

	Unrestricted £	Restricted £	Total 2018 £	Unrestricted £	Restricted £	Total 2017 £
Donations from Petplan policy holders	827,087	—	827,087	767,832	—	767,832
Donations from Petplan Limited (Note 13)	75,000	—	75,000	75,000	—	75,000
Journal of Comparative Pathology Educational Trust	—	7,500	7,500	—	7,500	7,500
Donations in respect to Animals in War	—	2,029	2,029	—	2,400	2,400
Other income/donations	3,452	—	3,452	5,673	—	5,673
Total funds	905,539	9,529	915,068	848,505	9,900	858,405

Donations from Petplan Limited include gifts in kind of £25,000 (2017 - £25,000).

2 Investment income

	Unrestricted £	Restricted £	Total 2018 £	Unrestricted £	Restricted £	Total 2017 £
Equities and unit trusts – UK	31,826	—	31,826	33,383	—	33,383
Equities and unit trusts – Overseas	3,517	—	3,517	3,342	—	3,342
Total funds	35,343	—	35,343	36,725	—	36,725

3 The promotion and improvement of the welfare of animals and the relief of their suffering

	Unrestricted £	Restricted £	Total 2018 £	Unrestricted £	Restricted £	Total 2017 £
Grants payable (Note 4)	850,207	7,500	857,707	1,018,995	7,500	1,026,495
Grant administration costs:						
. Scientific secretary fee (Note 13)	22,500	—	22,500	22,500	—	22,500
. Committee expenses	6,646	—	6,646	8,231	—	8,231
. Management charge payable to Petplan Limited (Note 13)	25,000	—	25,000	25,000	—	25,000
. Staff costs (Note 5)	50,323	—	50,323	48,514	—	48,514
. Depreciation	1,200	—	1,200	1,200	—	1,200
. Auditor's remuneration (audit services)	7,320	—	7,320	7,100	—	7,100
. Other expenses	18,900	2,029	20,929	16,270	2,298	18,568
Total funds	982,096	9,529	991,625	1,147,810	9,798	1,157,608

Management charges payable to Petplan Limited include gifts in kind of £25,000 (2017 - £25,000).

4 Grants payable

During the year the Trustees agreed to pledge the following grants:

Recipient	Purpose	2018 £	2017 £
Welfare grants			
ADCH	Online learning platform	—	7,500
Advocates for Rabbit Welfare	Rabbit Welfare Neutering	—	3,000
ANIMAL CARE	Cozy kennel project	—	4,500
Animal Rescue Cymru	Vets bill	—	3,000
Animals in Need Northamptonshire	Rebuilding and furnishing hospital unit	**10,000**	—
Animals of Hope	Operation Claws & Tails	**3,000**	—
Bath Cats & Dogs Home	Construction of a new Puppy Unit	**20,000**	—
Battersea Dogs	ADCH Award	—	1,500
Bleakholt Animal	ADCH Award	—	1,500
Blue Cross	ADCH Award	—	1,500
Blue Cross	Overnight Kennels/Van to serve Newport Pet Rehoming & Advice Unit	**5,000**	15,000
Bristol & Wales Cat Rescue	Vets bill	—	5,000
Cat & Rabbit Rescue Centre	Veterinary Care of Rescue Animals	**5,000**	—
Cats Protection Colwyn & District	Veterinary care for cats		7,500
Chilterns Dog Rescue Society	Veterinary care/Kennel redevelopment	**5,000**	4,500
Cotswolds Dogs & Cats Home	Veterinary Costs	**3,000**	—
Crosskennan Lane Animal Sanctuary	Health & Wellbeing	**3,000**	
Dogs for Good	Assistance Dog	**10,000**	
Dogstar Foundation	Catstar - care for cats	—	5,000
Dogs Trust	Darlington Capital Appeal/Intelligent Glass Film trial	**9,000**	16,500
Doris Banham Dog Rescue	Kennelling fees	—	7,500
Ebony Horse Club	Young Brixton Riders	—	7,500
Eden Animal Rescue	Veterinary Expense	**3,750**	—
Edinburgh Dog & Cat Home	Routine Vaccines	**5,000**	—
Fairly Beloved Rabbit Care	Vets fees	—	3,000
Fife Cat Shelter	Neutering Amnesty	**3,000**	—
Flicka Foundation	Donkey Activity Barn	**5,000**	—
Forever Hounds Trust	Beds and meds for sleepy heads	**3,000**	—
Freshfields Animal Rescue	Animal Ambulance/On site vet room equipment	**7,497**	5,000
Gables Farm Dogs and Cats Home	Off-lead dog paddock/Fencing appeal	**7,500**	—
Guernsey SPCA	Rebuild rehoming kennels	**30,000**	—
Help in Suffering UK	Animal rescue project	—	5,000
HEROS	Restocking rugs and saddlery	—	4,000
Homeless Hounds	Vets bills	—	5,000
Humane Education Society (Wilmslow Animal Sanctuary)	Neutering	—	5,000
Carried forward		**137,747**	118,000

4 Grants payable (continued)

Recipient	Purpose	2018 £	2017 £
Brought forward		**137,747**	118,000
Labrador Rescue Trust	Replacement vehicle	—	5,000
Leicester Animal Aid	Education boards and signage	**6,260**	—
Mane Chance Sanctuary	1000kg Two-Wheel Hydraulic Tipping	—	2,500
Manx SPCA	Feral Cats Programme (TNR)	**3,000**	—
Mare and Foal Sanctyary	Operating theatre equipment	—	5,000
Maria's Animal Shelter	Vets bills	—	3,000
Mayhew Animal Home	ADCH Award	—	1,500
Mayhew Animal Home	Pick n Snip Brent	—	10,000
Mill House Animal Sanctuary	Field shelter x 2	—	2,500
Munchkins Miniature Shetland Rescue	Quad bike	—	3,000
National Animal Welfare Trust	Berkshire Horse Housing Improvements	**2,000**	—
North Clwyd Animal Rescue	New flooring and drains	—	4,500
NOWZAD	Kabul Veterinary Student Practical Training Program	**8,269**	—
Oak Tree Animals Charity	Community Protection for Animals	**7,458**	—
Our Special Friends	Volunteer Training/Integrated Community Care for People and Animals	**10,000**	7,500
PDSA	Manchester Hospital Capital Appeal	**10,000**	—
Ponies Help Children	Ponies Help Children	—	10,000
Rain Rescue	Pawesome Partners	—	7,500
Raystede Centre for Animal Welfare	Improving Animal Welfare/Cat Enrichment room	**5,000**	10,000
Redwings Horse Sanctuary	Rehoming stables, Oxhill	—	7,000
Retired Greyhound Trust	Guide to greyhounds as pets	—	5,000
Riding for the Disabled	Stable Space/Health and Horses	**5,000**	3,500
RSPCA Bristol & District	New veterinary equipment	**3,850**	—
RSPCA Bury	Strinesdale Animal Centre	—	5,000
RSPCA East Norfolk	Replacement vehicle	**(3,500)**	8,000
Safe Haven for Donkeys in Holy Land	Vet for Holy Land Equines	**3,120**	—
Scottish SPCA	Rehoming centre audio equipment/Veterinary equipment	**4,000**	7,500
SNIP International	TNR Poland 2018/TNR Cyprus	**2,000**	2,000
Women's Aid Integrated Services	Pets project	—	3,000
Woodside Animal Centre	Chip and Snip for a Brighter Feline Future!	**5,000**	—
Worldwide Veterinary Service	Training	—	15,000
Yorkshire Animal Shelter	Vets fees	—	3,000
Total welfare grants awarded		**209,204**	249,000

4 Grants payable (continued)

Recipient	Purpose	2018 £	2017 £
Special grants			
Bath Cats & Dogs Home	ADCH Award	**1,500**	—
British Horse Society	Virtual reality film project	**25,000**	—
British Horse Society	Traveller clinics	**18,000**	—
Brooke Hospital for Animals	Checkpoint App continuation	**25,000**	25,000
Cats Protection	ADCH Awards	**1,500**	—
Mayhew Animal Home	Teaching Videos	**25,000**	—
Merseyside Dogs	ADCH Awards	**1,500**	—
Pawprints	ADCH Awards	**1,500**	—
Pet Bloodbank	Vehicle	**65,000**	—
Pet Bloodbank	App development and running costs	**35,000**	—
RCVS Knowledge	Teaching modules	**17,010**	—
StreetVet	Operating costs	**18,000**	—
Service Dogs	Sponsor training of new dogs	**10,000**	5,000
WSAVA	Education and training	**7,304**	—
WSAVA	WSAVA/AFSCAN research projects	**12,969**	4,000
Total special grants awarded		**264,283**	34,000

4 Grants payable (continued)

Recipient	Purpose	2018 £	2017 £
Scientific grants			
Animal Health Trust	Characterising embryonic stem cell derived tenocytes and determining the changing role of scleraxis during tendon development	—	47,800
Animal Health Trust	Whole genome sequencing to identify Spongiform Leukoencephalomyelopathy in the Border Terrier dog breed.	—	4,560
Animal Health Trust	Global Gene Expression Analysis of Canine Anal Sac Gland Adenocarcinomas: identification of novel biomarkers predictive of metastasis	—	10,000
Animal Health Trust	Investigation of Bovine Papillomavirus-subverted cellular microRNA expression in equine sarcoids	—	9,617
Animal Health Trust	Determining how walking over raised poles affects movement to advise on optimal use during rehabilitation.	—	9,992
Animal Health Trust	Identification of equibactin-binding domains and their potential as vaccine targets for the prevention of strangles in horses	**85,631**	—
Animal Health Trust	Longitudinal monitoring of water treadmill exercise on horse kinematics, posture and muscle development	**97,816**	—
Animal Health Trust	Identification of genetic contributants to canine oral melanoma metastasis	**9,990**	—
Animal Health Trust	Validation and application of genome-wide imputation as a strategy to facilitate the study of canine complex inherited disease using a genome-wide SNP dataset for idiopathic epilepsy in the Border Collie.	**9,986**	—
Animal Health Trust	Establishment of an in vitro cell culture model for testing equine Toll-like receptor responses to Streptococcus equip	**9,650**	—
Animal Health Trust	The effects of pool vs. underwater treadmill (UWTM) on dogs undergoing hydrotherapy for non-surgical management of elbow dysplasia	**9,200**	—
Northumbria University Newcastle	Developing a molecular tool to characterise the phage-Streptococcus equi host infection mechanism to overcome resistance to phage therapy.	**9,728**	—
Open University	Animal Interaction	—	79,000
Royal Veterinary College	Life, death and immortality of insulin-producing pancreatic beta cells: a genomic approach.	—	120,173
Royal Veterinary College	CatScan II: a longitudinal population-based study of HCM in cats.	—	59,569
Royal Veterinary College	Does neutering drive the development of hyperthyroidism in ageing cats?	—	108,069
Royal Veterinary College	Equine pituitary pars intermedia dysfunction: improving understanding of diagnostic testing	—	9,950
Royal Veterinary College	How to fix a broken heart: the next frontier; from cell to cage side treatment	**104,327**	—
Royal Veterinary College	Dissecting the genetic architecture of hypertrophic cardiomyopathy in cats	**10,000**	—
Carried forward		**346,328**	458,730

4 Grants payable (continued)

Recipient	Purpose	2018 £	2017 £
Brought forward		**346,328**	458,730
Royal Veterinary College	Prevalence of faecal dysbiosis in dogs with right sided congestive heart failure: Pilot study	**6,380**	—
University of Bristol	The utility of ex vivo whole blood stimulation assays in diagnosing immunological loss of tolerance to diet in dogs and cats with food responsive enteropathy.	—	9,729
University of Bristol	Gluten intolerance as a possible cause of gall bladder mucocoele formation in Border terriers	**2,710**	—
University of Cambridge	Identification of novel urinary biomarkers of transitional cell carcinomas in dogs	**148,408**	—
University of Edinburgh	Validation of diagnostic assays for canine tuberculosis	—	10,000
University of Edinburgh	Characterising the responses of stem cells to inflammatory and infectious stimuli - towards cell-free regenerative therapies for horses	—	9,980
University of Edinburgh	Correlation of quantitative contrast-enhanced ultrasonography of the intestine with narrow-band imaging endoscopy, histological vessel density and disease activity in canine chronic inflammatory enteropathy	—	9,535
University of Edinburgh	Genome sequencing to understand the epidemiology and pathogenicity of canine Staphylococcus pseudintermedius infections	**7,491**	—
University of Glasgow	Comparison of the mucosa-associated microbiota of ulcerated vs normal glandular mucosa in racehorses	—	10,000
University of Glasgow	Can we detect and monitor horses' lameness with automatic, contactless radar sensors?	—	9,800
University of Middlesex	Mechanisms of chemoresistance in canine osteosarcoma	**9,400**	—
University of Nottingham	Genetic basis of canine oral melanoma for the prediction of risk and disease behaviour	—	135,500
University of Nottingham	Microfluidic platform to study drug resistance in microbes and cancer in real-time and at a single cell level	**10,000**	—
University of Surrey	Computation electrocardiogram analysis for non-invasive screening of horses at risk for cardiac rhythm abnormalities	—	128,827
		530,717	782,101
Less scientific grants returned or cancelled		**(153,997)**	(46,106)
Total scientific grants awarded		**376,720**	735,995
Total unrestricted grants awarded		**850,207**	1,018,995

5 Staff costs

	Total 2018 £	Total 2017 £
Wages and salaries	**45,773**	44,250
Social security costs	**2,194**	1,982
Pension	**2,356**	2,282
	50,323	48,514

There was one full-time employee during the year (2017 - one).

No employee earned £60,000 per annum or more (including taxable benefits but excluding employee pension contributions) during the year (2017 - none).

Key management personnel comprise the trustees and the trust administrator. The total remuneration payable in respect to employed members of key management personnel of the charity was £50,323 (2017 – £48,514). In addition, one trustee received payment of £22,500 (2017 – £22,500) in connection with advisory services, details of which are disclosed in note 13.

No trustees received any remuneration in connection with their duties as trustees (2017 - no remuneration).

6 Tangible fixed assets

	Office equipment £
Cost	
At 1 January 2018 and 31 December 2018	**14,275**
Depreciation	
At 1 January 2018	**13,075**
Charge for the year	**1,200**
At 31 December 2018	**14,275**
Net book values	
At 31 December 2018	**—**
At 31 December 2017	**1,200**

7 Investments

	2018 £	2017 £
Listed investments at market value		
At 1 January 2018	**1,200,566**	1,114,600
Acquisitions	**72,457**	—
Net (losses) gains on revaluation	**(108,010)**	85,966
At 31 December 2018	**1,165,013**	1,200,566
Cash held by investment managers	**213,827**	255,848
Total investments at 31 December 2018	**1,378,840**	1,456,414
Cost of listed investments at 31 December 2018	**900,985**	828,528

All listed investments were dealt in on a recognised stock exchange.

Listed investments held at 31 December comprised:

	2018 £	2017 £
Equities and unit trusts – UK	**969,895**	993,835
Equities and unit trusts – overseas	**195,118**	206,731
	1,165,013	1,200,566

At 31 December 2018 the individual investment holdings were all deemed material in the context of the market value of the listed investment portfolio and were as follows:

	Value at 31 December 2018 £	% of portfolio	Value at 31 December 2017 £	% of portfolio
iShares plc - FTSE 100 Tracker	**364,340**	**31.27%**	416,850	34.72%
Charities Property Fund	**155,195**	**13.32%**	150,989	12.58%
M&G Strategic Corp Bond	**106,519**	**9.14%**	115,155	9.59%
iShares plc - FTSE 250 Tracker	**146,841**	**12.61%**	174,251	14.51%
iShares plc - MSCI World Tracker	**195,118**	**16.75%**	206,731	17.22%
Trojan Fund	**68,674**	**5.89%**	71,093	5.92%
Vanguard FTSE All World ETF	**67,926**	**5.83%**	—	—
Ruffer Total Return Fund	**60,400**	**5.19%**	65,497	5.46%
	1,165,013	**100.00%**	1,200,566	100.00%

8 Debtors

	2018 £	2017 £
Amounts due from Petplan Limited (Note 13)	**41,531**	43,249
Prepayments and accrued income	**1,129**	3,306
	42,660	46,555

9 Creditors: amounts falling due within one year

	2018 £	2017 £
Grants payable	**778,859**	612,168
Social security and other taxes	**1**	3,713
Accruals	**11,168**	11,410
	790,028	627,291

10 Tangible fixed assets fund

	At 1 January 2018 £	Net movement in the year £	At 31 December 2018 £	At 1 January 2017 £	Net movement in the year £	At 31 December 2017 £
Tangible fixed assets fund	**1,200**	**(1,200)**	**—**	2,400	(1,200)	1,200

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets. A decision was made to separate this fund from the general funds of the charity in recognition of the fact that the assets are essential to the day-to-day work of the charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

11 Restricted funds

	At 1 January 2018 £	Income £	Expenditure £	At 31 December 2018 £
Journal of Comparative Pathology Educational Trust	**—**	**7,548**	**(7,500)**	**48**
Animals in War	**268**	**2,029**	**(2,029)**	**268**
	268	**9,577**	**(9,529)**	**316**

	At 1 January 2017 £	Income £	Expenditure £	At 31 December 2017 £
Journal of Comparative Pathology Educational Trust	—	7,500	(7,500)	—
Animals in War	163	2,403	(2,298)	268
	163	9,903	(9,798)	268

12 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2018 £
Investments	**1,378,840**	**—**	**1,378,840**
Current assets	**96,642**	**316**	**96,958**
Creditors: amounts falling due within one year	**(790,028)**	**—**	**(790,028)**
Creditors: amounts falling due after one year	**(308,636)**	**—**	**(308,636)**
	376,818	**316**	**377,134**

	Unrestricted funds £	Restricted funds £	Total 2017 £
Tangible fixed assets	1,200	—	1,200
Investments	1,456,414	—	1,456,414
Current assets	169,369	268	169,637
Creditors: amounts falling due within one year	(627,291)	—	(627,291)
Creditors: amounts falling due after one year	(467,957)	—	(467,957)
	531,735	268	532,003

The total accumulated unrealised gains as at 31 December 2018 constitute movements on the revaluation of investments and are as follows:

	2018 £	2017 £
Total accumulated unrealised gains on investments at 31 December 2018	**264,028**	372,038
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2018	**372,038**	286,072
Add: net (losses) gains arising on revaluation during the year	**(108,010)**	85,966
Total accumulated unrealised gains at 31 December 2018	**264,028**	372,038

13 Related party transactions

Petplan Limited

The charity's funds are raised by requesting an annual donation with the insurance premiums charged to policy holders of Petplan Limited, an insurance agency marketing pet insurance products on behalf of Allianz Insurance plc. In addition, fundraising literature for the charity is enclosed with renewal notices sent to policy holders.

Donations are channelled to the charity and are managed completely separately from the funds of Petplan Limited.

Petplan Limited has committed itself to donating £50,000 per annum to the charity. Should Petplan Limited decide to cease this annual payment, the charity will be given eighteen months' notice.

13 Related party transactions (continued)

The charity receives gifts-in-kind from Petplan Limited in the form of premises hosting, office services and general overheads. A gift in kind of £25,000 has been recognised in the financial statements for the year ended 31 December 2018 to recognise these (2017 - £25,000). At 31 December 2018 Petplan Limited owed the charity £41,531 (2017 - £43,249).

Details of the connections of the Trustees to Petplan Limited and its group companies are given in the Trustees' report.

Animals in War Memorial Fund

David Simpson, a Trustee of Petplan Charitable Trust, was also a Trustee of the Animals in War Memorial Fund which ceased to operate in 2014. Petplan Charitable Trust took over the organisation of the annual ceremony around Remembrance Day.

Donations in the year totalled £2,029 (2017 - £2,403). The fund incurred costs for the organisation of the ceremony of £2,029 (2017 - £2,298). At 31 December 2018, a balance carried forward of £268 (2017 - £268) was held in restricted funds in relation to the Animals in War Memorial Fund.

Trustees' remuneration

One Trustee, Edward Chandler, received remuneration in respect to advisory services provided to the charity. Edward Chandler served as secretary to the Scientific Advisory Committee reviewing grant applications for the charity for several years before also becoming a Trustee in September 2006. During the year under review, fees totalling £22,500 were payable to him (2017 - £22,500), of which £nil was outstanding at 31 December 2018 (£1,875 at 31 December 2017).

None of the Trustees received any remuneration in respect of their services as Trustees during the year (2017 - none).

During the year travel and subsistence expenses amounting to £1,461 (2017 - £1,228) were reimbursed to four Trustees (2017 - four).

There were no other related party transactions (2017 – none).

14 Taxation

Petplan Charitable Trust is a registered charity and therefore is not liable to income tax or corporation tax on income or gains derived from its charitable activities as they fall within the various exemptions available to registered charities.